Business

This section presents the requirements for programs in:
  • Bachelor of Commerce Honours
  • Concentration in Accounting
  • Concentration in Entrepreneurship
  • Concentration in Finance
  • Concentration in Information Systems
  • Concentration in International Business
  • Concentration in Management
  • Concentration in Marketing
  • Concentration in Supply Chain Management
  • Bachelor of Commerce
  • Bachelor of International Business Honours
  • Concentration in International Marketing and Trade
  • Concentration in International Strategy and Human Resources Management
  • Concentration in Global Financial Management and Systems
  • Minor in Arts Management
  • Minor in Business
  • Minor in Business (Entrepreneurship)
  • Minor in Human Resources and Management for B.A. Honours Psychology
  • Post-Baccalaureate Diploma in Accounting

Program Requirements

Bachelor of Commerce Honours (20.0 credits)

A. Credits Included in the Major CGPA (12.0 credits):
1. 1.5 credits in:
   • BUSI 1004 [0.5] Financial Accounting for Business Students
   • BUSI 1005 [0.5] Managerial Accounting for Business Students
   • BUSI 1800 [0.5] Introduction to Business
2. 1.0 credit in:
   • ECON 1001 [0.5] Introduction to Microeconomics
   • ECON 1002 [0.5] Introduction to Macroeconomics
3. 0.5 credit in:
   • MATH 1009 [0.5] Mathematics for Business
4. 1.0 credit in:
   • PSYC 1002 [0.5] Introduction to Psychology II
   • SOCI 1005 [0.5] Sociology for Bachelor of Commerce Students
5. 4.0 credits in:
   • BUSI 2101 [0.5] Organizational Behaviour
   • BUSI 2208 [0.5] Introduction to Marketing
   • BUSI 2301 [0.5] Introduction to Supply and Operations Management
   • BUSI 2400 [0.5] Foundations of Information Systems
   • BUSI 2504 [0.5] Business Finance I
   • BUSI 2601 [0.5] Business Law

6. 0.5 credit in:
   • BUSI 2800 [0.5] Entrepreneurship

7. 1.5 credits in:
   • BUSI 3102 [0.5] Introduction to Human Resources Management
   • BUSI 3103 [0.5] Introduction to Organization Theory
   • BUSI 3309 [0.5] Project Management

8. 1.0 credit in:
   • BUSI 4601 [0.5] Business Ethics
   • BUSI 4609 [0.5] Strategic Management

9. 1.0 credit in: BUSI at the 4000-level

10. 0.0 credits in: Business Career Preparation Requirement

B. Credits Not Included in the Major CGPA (8.0 credits):
11. 8.0 credits in free electives.

Total Credits 20.0

Notes:
1. BUSI 4601 and BUSI 4609 in Item 8 above must be taken at the Sprott School of Business.
2. The following courses cannot be used as free electives toward the B.Com. degree: ESLA 1300, ESLA 1500, and any 0000-level course such as MATH 0009 and MATH 0107.
3. The 4000-level credit in Item 9 above must be taken at the Sprott School of Business.
4. Students may not continue into 3000-level or higher BUSI courses unless the following two minimum requirements are met: a) successful completion of BUSI 1800 and b) successful completion of BUSI 2800.
5. Students require completion of BUSI 1995 for registration into courses requiring second-year standing, completion of BUSI 2995 for courses requiring third-year standing, and completion of BUSI 3995 for courses requiring fourth-year standing. BUSI 4995 must be completed as part of the degree requirements prior to graduation from the Bachelor of Commerce.

Concentrations in the B.Com. Program

Concentrations described below are open to students registered in the B.Com. program. Students enrolled in a concentration must satisfy the requirements for Bachelor of Commerce (above) while gaining credit for the requirements of the Concentration through appropriate choice of courses. Students in the Concentration in International Business take Business BUSI 4709 Strategic Management for International Business in place of BUSI 4609 Strategic Management and BUSI 4705 Ethics.
and Cross-cultural Interaction in place of BUSI 4601 Business Ethics in the B.Com. requirements.

Declaration of Concentration(s)
Normally, students are expected to have declared their concentration(s), if any, before commencing the sixth credit into the program. Only under special circumstances would a student be allowed to enroll in a concentration after the completion of the thirteenth credit.

Declaration of Double Concentrations
To be eligible to declare a second concentration, a student must have completed at least 6.0 credits with a minimum overall CGPA of 8.0.

Concentration in Accounting (4.0 credits)
1. 2.0 credits in:
   - BUSI 2001 [0.5] Intermediate Accounting I
   - BUSI 2002 [0.5] Intermediate Accounting II
   - BUSI 3001 [0.5] Accounting for Business Combinations
   - BUSI 3005 [0.5] Taxation I
   - BUSI 3008 [0.5] Intermediate Management Accounting and Control
   Total Credits 2.5

2. 1.5 credits from:
   - BUSI 2505 [0.5] Business Finance II
   - BUSI 3007 [0.5] Auditing I
   - BUSI 3040 [0.5] Data Analytics and Information Systems for Accounting
   - BUSI 4005 [0.5] Taxation II
   - BUSI 4008 [0.5] Advanced Management Accounting and Control
   Total Credits 1.5

Total Credits 4.0

Concentration in Entrepreneurship (3.5 credits)
1. 2.0 credits in:
   - BUSI 3600 [0.5] Entrepreneurial Strategies
   - BUSI 3810 [0.5] Business Development
   - BUSI 3820 [0.5] Practicum in Business Design
   - BUSI 4810 [0.5] Practicum in Business Creation
   or an approved elective for Entrepreneurship programs
   Total Credits 2.0

2. 1.5 credits from a list of approved courses including the following:
   - BUSI 3117 [0.5] Developing Creative Thinking
   - BUSI 3611 [0.5] Managing the Family Enterprise
   - BUSI 4105 [0.5] Managing Change
   - BUSI 4117 [1.0] Creative Thinking
   - BUSI 4607 [0.5] Management of Technology and Innovation
   - BUSI 4708 [0.5] International Expansion and Operations
   - BUSI 4710 [0.5] International New Ventures
   Total Credits 1.5

Total Credits 3.5

Concentration in Finance (4.5 credits)
1. 3.0 credits in:
   - BUSI 2505 [0.5] Business Finance II
   - BUSI 3500 [0.5] Applied Corporate Finance
   - BUSI 3502 [0.5] Investments
   - BUSI 3512 [0.5] Derivatives
   - BUSI 4500 [0.5] Advanced Corporate Finance
   - BUSI 4502 [0.5] Portfolio Management
   - BUSI 4504 [0.5] International Finance
   - BUSI 4505 [0.5] Global Financial Markets and Institutions
   - BUSI 4510 [0.5] Mergers and Acquisitions
   - BUSI 4511 [0.5] Fixed Income Analysis
   Total Credits 4.5

Concentration in Information Systems (4.0 credits)
1. 2.5 credits in:
   - BUSI 3400 [0.5] Data and Information Management
   - BUSI 3402 [0.5] Systems Analysis and Design
   - BUSI 3405 [0.5] Enterprise Architecture
   - BUSI 4400 [0.5] IS Strategy, Management and Acquisition
   - BUSI 4404 [0.5] IT Infrastructure
   Total Credits 2.5

2. 1.5 credits from:
   - BUSI 2402 [0.5] Business Applications Development
   - BUSI 3308 [0.5] Simulation Modeling and Analytics
   - BUSI 3401 [0.5] Applications Development for Online Environments
   - BUSI 4406 [0.5] Business Analytics
   - BUSI 4408 [0.5] Social Analytics
   - BUSI 4607 [0.5] Management of Technology and Innovation
   Total Credits 1.5

Total Credits 4.0

Concentration in International Business (4.0 credits)
1. 2.0 credits in:
   - BUSI 3703 [0.5] International and Comparative Management
   - BUSI 3704 [0.5] The Environment of International Business
   - BUSI 4205 [0.5] International Marketing Strategy
   - BUSI 4717 [0.5] Managing Globalization in Emerging Economies
   Total Credits 2.0

2. 1.0 credit from:
   - BUSI 3301 [0.5] Supply Chain Management Strategies
   - BUSI 3705 [0.5] International Buyer Behaviour
   - BUSI 3706 [0.5] International Business Negotiations
   Total Credits 1.0
Concentration in Marketing (4.5 credits)

1. 2.0 credits in:
   - BUSI 3205 [0.5] Marketing Communications
   - BUSI 4208 [0.5] Marketing Research

2. 2.5 credits from:
   - BUSI 3204 [0.5] Digital Marketing
   - BUSI 3208 [0.5] Business-to-Business Marketing
   - BUSI 4201 [0.5] Marketing Metrics
   - BUSI 4203 [0.5] Marketing In Not-for-Profit Organizations
   - BUSI 4205 [0.5] International Marketing Strategy
   - BUSI 4209 [0.5] Consumer Culture Theory
   - BUSI 4219 [0.5] Marketing In the Arts and Culture Sectors
   - BUSI 4331 [0.5] Artificial Intelligence and E-Supply Chain Technologies
   - BUSI 4408 [0.5] Social Analytics

Total Credits: 4.5

Concentration in Management (4.0 credits)

1. 2.5 credits in:
   - BUSI 3104 [0.5] Managing Individual Performance
   - BUSI 3105 [0.5] Managing and Motivating Teams
   - BUSI 3106 [0.5] Managing Conflict and Negotiation
   - BUSI 4105 [0.5] Managing Change
   - BUSI 4112 [0.5] Organizational Leadership

2. 1.5 credits from:
   - BUSI 3117 [0.5] Developing Creative Thinking
   - BUSI 3119 [0.5] Business and Environmental Sustainability
   - BUSI 3611 [0.5] Managing the Family Enterprise
   - BUSI 4104 [0.5] Strategic Human Resources Management
   - BUSI 4108 [0.5] Organizational Learning
   - BUSI 4111 [1.0] Training and Development
   - BUSI 4117 [1.0] Creative Thinking
   - BUSI 4129 [0.5] Managing the Arts

Total Credits: 4.0

Note: for Item 3 above, ECON 3600 precludes additional credit for ECON 3601 and ECON 3602.

Concentration in Supply Chain Management (4.5 credits)

1. 2.5 credits in:
   - BUSI 3301 [0.5] Supply Chain Management Strategies
   - BUSI 3305 [0.5] Logistics and Transportation
   - BUSI 4302 [0.5] Management of Quality
   - BUSI 4304 [0.5] Procurement and Contracting
   - BUSI 4331 [0.5] Artificial Intelligence and E-Supply Chain Technologies

2. 2.0 credits from:
   - BUSI 3208 [0.5] Business-to-Business Marketing
   - BUSI 3308 [0.5] Simulation Modeling and Analytics
   - BUSI 3400 [0.5] Data and Information Management
   - BUSI 3402 [0.5] Systems Analysis and Design
   - BUSI 3706 [0.5] International Business Negotiations
   - BUSI 4400 [0.5] IS Strategy, Management and Acquisition
   - BUSI 4406 [0.5] Business Analytics
   - BUSI 4408 [0.5] Social Analytics
   - BUSI 4607 [0.5] Management of Technology and Innovation
   - BUSI 4708 [0.5] International Expansion and Operations
   - ECON 3600 [0.5] Introduction to International Economics
   - LAWS 3208 [0.5] International Trade Regulation
   - STAT 3503 [0.5] Regression Analysis
   - STAT 3507 [0.5] Sampling Methodology

Total Credits: 4.5

Note: In Item 2 above, for further emphasis within this concentration, students may cluster courses in the following manners:

2a. E-Supply Chain Management:
   - BUSI 3208 [0.5] Business-to-Business Marketing
   - BUSI 3400 [0.5] Data and Information Management
   - BUSI 3402 [0.5] Systems Analysis and Design
   - BUSI 4301 [0.5] Decision Models and Analytics
   - BUSI 4400 [0.5] IS Strategy, Management and Acquisition
Bachelor of Commerce (20.0 credits)

Enrolment in the Bachelor of Commerce program is restricted. Please consult with an academic advisor for more information.

### A. Credits Included in the Major CGPA (11.0 credits):

<table>
<thead>
<tr>
<th>1. 1.5 credits in:</th>
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<tbody>
<tr>
<td>BUSI 1004 [0.5]</td>
<td>Financial Accounting for Business Students</td>
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<td>BUSI 1005 [0.5]</td>
<td>Managerial Accounting for Business Students</td>
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<tr>
<td>BUSI 1800 [0.5]</td>
<td>Introduction to Business</td>
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<thead>
<tr>
<th>2. 1.0 credits in:</th>
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<tbody>
<tr>
<td>ECON 1001 [0.5]</td>
<td>Introduction to Microeconomics</td>
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<td>ECON 1002 [0.5]</td>
<td>Introduction to Macroeconomics</td>
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<tr>
<th>3. 0.5 credit in:</th>
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<tbody>
<tr>
<td>MATH 1009 [0.5]</td>
<td>Mathematics for Business</td>
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<th>4. 1.0 credits in:</th>
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<tr>
<td>PSYC 1002 [0.5]</td>
<td>Introduction to Psychology II</td>
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<tr>
<td>SOCI 1005 [0.5]</td>
<td>Sociology for Bachelor of Commerce Students</td>
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<tr>
<th>5. 4.0 credits in:</th>
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<tr>
<td>BUSI 2101 [0.5]</td>
<td>Organizational Behaviour</td>
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<tr>
<td>BUSI 2208 [0.5]</td>
<td>Introduction to Marketing</td>
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<tr>
<td>BUSI 2301 [0.5]</td>
<td>Introduction to Supply and Operations Management</td>
</tr>
<tr>
<td>BUSI 2400 [0.5]</td>
<td>Foundations of Information Systems</td>
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<tr>
<td>BUSI 2504 [0.5]</td>
<td>Business Finance I</td>
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<td>BUSI 2601 [0.5]</td>
<td>Business Law</td>
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<tr>
<td>BUSI 2701 [0.5]</td>
<td>Fundamentals of International Business</td>
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<td>BUSI 2800 [0.5]</td>
<td>Entrepreneurship</td>
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<th>6. 0.5 credits in:</th>
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<tr>
<td>STAT 2606 [0.5]</td>
<td>Business Statistics</td>
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<th>7. 1.5 credits in:</th>
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<tr>
<td>BUSI 3102 [0.5]</td>
<td>Introduction to Human Resources Management</td>
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<tr>
<td>BUSI 3103 [0.5]</td>
<td>Introduction to Organization Theory</td>
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<th>8. 1.0 credits in:</th>
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<tr>
<td>BUSI 3309 [0.5]</td>
<td>Project Management</td>
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<th>9. 0.0 credits in:</th>
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<tbody>
<tr>
<td>BUSI 4601 [0.5]</td>
<td>Business Ethics</td>
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<tr>
<td>BUSI 4609 [0.5]</td>
<td>Strategic Management</td>
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B. Credits Not Included in the Major CGPA (9.0 credits):

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<tr>
<th>10. 9.0 credits in free electives</th>
<th>9.0</th>
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<tbody>
<tr>
<td>Total Credits</td>
<td>20.0</td>
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</table>

### Notes:

1. BUSI 4601 and BUSI 4609 in **Item 8** above must be taken at the Sprott School of Business.

2. The following courses cannot be used as free electives toward the B.Com. degree: ESLS 1300, ESLS 1500, and any 0000-level course such as MATH 0009 and MATH 0107.

3. Students may not continue into 3000-level or higher BUSI courses unless the following two minimum requirements are met: a) successful completion of BUSI 1800 and b) successful completion of BUSI 2800.

4. Students require completion of BUSI 1995 for registration into courses requiring second-year standing, completion of BUSI 2995 for courses requiring third-year standing, and completion of BUSI 3995 for courses requiring fourth-year standing. BUSI 4995 must be completed as part of the degree requirements prior to graduation from the Bachelor of Commerce.

5. Students graduating with a Bachelor of Commerce are ineligible from receiving a concentration in Commerce, regardless of whether those concentration courses were completed successfully.

#### Bachelor of International Business (Honours)

**Program Requirements**

The Bachelor of International Business (B.I.B.) program is characterized by the requirement that students spend third year in studies abroad.

Students in the B.I.B. program are required to specialize in one of the following languages: French, German, Japanese, Mandarin, or Spanish.

**Language Training Component**

Students may select French, German, Japanese, Mandarin, or Spanish as their specialization language for study.

Applicants to the program interested in languages other than those listed above should contact the Eric Sprott School of Business Supervisor of Undergraduate Programs to verify if the preferred language option may have become available after the publication of this calendar.
Awards Office.

For details on how to apply for a bursary, contact the Awards Office and awarded towards the student's degree.

A limited number of bursaries are available to offset costs.

Students with some ability in their selected language may be allowed to pursue studies in that language on the understanding that they will effect a significant improvement in their ability.

The Year Abroad

The Year Abroad Requirement of the B.I.B. program is met by the successful completion of a minimum of 4.0 approved credits during the year of study abroad (this includes BUSI 3700 Cross-cultural Communication), with a minimum of 1.0 credit taught in the chosen language for the program. The B.I.B. student will study at one of Carleton's approved Exchange partner institutions, as a full-time student on Exchange for one academic year. Students could alternatively complete the Year Abroad Requirement of the B.I.B program by two other means:

1) the successful completion of a minimum of 2.0 approved credits during the year of study abroad (this includes BUSI 3700 Cross-cultural Communication), with a minimum of 0.5 credits taught in the chosen language for the program, along with a minimum 12 week pre-approved internship (BUSI 3701 Practicum in International Business I) in that country.

OR

2) the successful completion of a minimum 24 week pre-approved internship (this includes BUSI 3700 Cross-cultural Communication), with a minimum of 0.5 credits taught in the chosen language for the program, along with a minimum 12 week pre-approved internship (BUSI 3701 Practicum in International Business II) in a country where that language is spoken.

Students who fully test out of one of the B.I.B. required languages will be eligible to spend their third year abroad in a country where one of Carleton's approved Exchange partner institutions exists. A student's country of origin is not an eligible country for their third year abroad unless approved by the School of Business.

In order to be eligible to study abroad in third year, students must be in Good Standing at the time of application and are required to have successfully completed a minimum of 9.0 credits:

The number of courses available in English in foreign schools may vary. Carleton credits commensurate to courses taken abroad will be determined by the Registrar’s Office and awarded towards the student's degree.

Students are responsible for all traveling, living and incidental costs for fulfilling third-year requirements abroad. Tuition fees and compulsory miscellaneous fees will be paid to Carleton University according to Carleton University’s fee structure. The student may be liable for compulsory miscellaneous fees assessed by the foreign institution, including possible fees for language courses.

A limited number of bursaries are available to offset costs. For details on how to apply for a bursary, contact the Awards Office.

Bachelor of International Business Honours (20.0 credits)

A. Credits Included in the Major CGPA (12.5 credits)

1. 1.5 credits in:
   - BUSI 1004 [0.5] Financial Accounting for Business Students
   - BUSI 1005 [0.5] Managerial Accounting for Business Students
   - BUSI 1701 [0.5] Introduction to International Business

2. 2.0 credits in:
   - MATH 1009 [0.5] Mathematics for Business
   - ECON 1001 [0.5] Introduction to Microeconomics
   - ECON 1002 [0.5] Introduction to Macroeconomics
   - STAT 2606 [0.5] Business Statistics

3. 3.0 credits in:
   - BUSI 2208 [0.5] Introduction to Marketing
   - BUSI 2301 [0.5] Introduction to Supply and Operations Management
   - BUSI 2400 [0.5] Foundations of Information Systems
   - BUSI 2504 [0.5] Business Finance I
   - BUSI 2702 [0.5] Introduction to International Management
   - BUSI 3700 [0.5] Cross-cultural Communication

4. 1.0 credit in (See Note 1, below):
   - BUSI 4705 [0.5] Ethics and Cross-cultural Interaction
   - BUSI 4709 [0.5] Strategic Management for International Business (See Note, below)

5. 1.5 credits from (See Note 2, below):
   - BUSI 3703 [0.5] International and Comparative Management
   - BUSI 3704 [0.5] The Environment of International Business
   - BUSI 3706 [0.5] International Business Negotiations
   - BUSI 4707 [0.5] Regionalism and Globalization
   - BUSI 4710 [0.5] International New Ventures
   - BUSI 4717 [0.5] Managing Globalization in Emerging Economies

- An approved 3000-level or higher course in International Business taken during the year abroad at one of Carleton's approved exchange partner institutions

6. 1.5 credits in (See Note 3, below):
   - BUSI/ECON at the 2000-level or above

7. 1.0 credit in:
   - BUSI at the 3000-level or above

8. 1.0 credits in BUSI at the 4000-level

B. Credits Included in the Core CGPA (4.0 credits)

9. 4.0 credits in one of French, German, Japanese, Mandarin, or Spanish

C. Credits Not Included in the Major or Core CGPA (3.5 credits):

10. 3.5 credits in free electives (see Notes 4 and 6, below)

Total Credits
20.0

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Notes:

1. For Item 4 above, BUSI 4705 and BUSI 4709 must be taken at the Sprott School of Business.

2. For Item 5 above:
   a) Students without a Concentration must choose 2.5 credits from the list in Item 5.
   b) Students in Concentration in International Marketing and Trade must choose among BUSI 3706, BUSI 4707, BUSI 4710 and BUSI 4717 from the list in Item 5.
   c) Students in Concentration in International Strategy and Human Resources Management must choose among BUSI 3704, BUSI 3706, BUSI 4710 and BUSI 4717 from the list in Item 5.
   d) Students in Concentration in Global Financial Management and Systems must choose among BUSI 3704, BUSI 4707, BUSI 4710 and BUSI 4717 from the list in Item 5.

3. For Items 6, 7, and 8 above, students without a Concentration must satisfy these requirements:
   a) 1.0 credit from all courses listed in Item 1 of all Concentrations
   b) 1.0 credit from all courses listed in Item 2 of all Concentrations
   c) 1.0 credit from all courses listed in Item 3 of all Concentrations

4. The following courses cannot be used as free electives toward the B.I.B. degree: ESLA 1300, ESLA 1500, any course at the 0000-level including MATH 0007 (no longer offered), MATH 0107, and MATH 0009.

5. For Item 9 above, students who successfully test out of 4.0 credits in a language will choose an additional bundle of 4.0 elective credits approved by Sprott. Students who test out will not receive an APE on their CORE CGPA.

6. For Item 10 above, students may use BUSI 3701 and BUSI 3702 towards their free electives if they successfully complete an internship while abroad.

Concentrations in the B.I.B. Program

Concentrations described below are open to students registered in the B.I.B. program. Students enrolled in a concentration must satisfy the requirements for Bachelor of International Business (above) while gaining credit for the requirements of the Concentration through appropriate choice of courses. The order in which the courses listed for the Concentrations are taken should be planned in advance. Students are therefore strongly advised to consider their concentration choices by the end of their first year.

Courses taken at a foreign university during the year abroad must correspond to those below or, if different, be subject to evaluation and approval by the Eric Sprott School of Business.

Concentration in International Marketing and Trade (4.0 credits)

1. 2.0 credits in:
   - BUSI 3705 [0.5] International Buyer Behaviour
   - BUSI 4205 [0.5] International Marketing Strategy

2. 1.0 credit from:
   - BUSI 4708 [0.5] International Expansion and Operations
   - ECON 3601 [0.5] Introduction to International Trade

Concentration in International Strategy and Human Resources Management (4.0 credits)

1. 2.0 credits in:
   - BUSI 3703 [0.5] International and Comparative Management
   - BUSI 4706 [0.5] International Human Resource Management
   - BUSI 4707 [0.5] Regionallism and Globalization
   - ECON 3601 [0.5] Introduction to International Trade

2. 1.0 credit in:
   - BUSI 3102 [0.5] Introduction to Human Resources Management
   - BUSI 3103 [0.5] Introduction to Organization Theory
### Concentration in Global Financial Management and Systems (4.0 credits)

1. **2.0 credits in:**
   - BUSI 4504 [0.5] International Finance
   - BUSI 4505 [0.5] Global Financial Markets and Institutions
   - BUSI 4515 [0.5] Micro Finance
   - ECON 3602 [0.5] International Monetary Problems

2. **0.5 credit in:**
   - BUSI 3512 [0.5] Derivatives

3. **0.5 credit from:**
   - 0.5 credit of approved 3000-level or higher non-international course(s) in Management taken during the year abroad at one of Carleton's approved exchange partner institutions

4. **1.0 credit from:**
   - BUSI 3500 [0.5] Applied Corporate Finance
   - BUSI 3502 [0.5] Investments

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**Partial List of Courses:**

- BUSI 3106 [0.5] Managing Conflict and Negotiation
- BUSI 3117 [0.5] Developing Creative Thinking
- BUSI 3119 [0.5] Business and Environmental Sustainability
- BUSI 4104 [0.5] Strategic Human Resources Management
- BUSI 4105 [0.5] Managing Change
- BUSI 4108 [0.5] Organizational Learning
- BUSI 4112 [0.5] Organizational Leadership
- BUSI 4117 [1.0] Creative Thinking
- BUSI 4129 [0.5] Managing the Arts
- BUSI 4229 [0.5] Organizational Learning
- BUSI 4129 [0.5] Strategic Human Resources Management
- BUSI 4229 [0.5] Managing the Arts
- BUSI 4510 [0.5] Mergers and Acquisitions
- BUSI 4515 [0.5] Micro Finance
- ECON 3360 [0.5] Introduction to Labour Economics
- ECON 3601 [0.5] Introduction to International Trade
- ECON 3807 [0.5] European Economic Integration
- ECON 3808 [0.5] The Economics of Transition
- ECON 3870 [0.5] Comparative Economic Systems
- ECON 4508 [0.5] International Aspects of Economic Development
- ECON 4601 [0.5] International Trade Theory and Policy
- ECON 4602 [0.5] International Monetary Theory and Policy
- PSCI 2601 [0.5] International Relations: Global Politics
- PSCI 2602 [0.5] International Relations: Global Political Economy
- PSCI 3600 [0.5] International Institutions
- PSCI 3600 [0.5] International Institutions
- PSCI 3600 [0.5] International Institutions
- PSCI 3600 [0.5] International Institutions
- PSCI 3703 [0.5] Governing in the Global Economy
- PSCI 4603 [0.5] Analysis of International Political Economy
- PSCI 4604 [0.5] Selected Problems in International Political Economy
- PSCI 4805 [0.5] Political Economy of Global Money and Finance

**Total Credits:** 4.0

**Minor in Arts Management (4.5 credits)**

Only students pursuing undergraduate programs (except B.Com. and B.I.B) requiring at least 20.0 credits to graduate and who have completed at least 4.0 credits toward their degrees with a minimum overall GPA of 7.00 may be admitted to the Minor in Arts Management.

Students who are required to leave the minor due to a low Minor CGPA may not return to the Minor at any subsequent date.

Students are required to present a Minor CGPA of 6.50 or higher at graduation in order to be awarded a Minor in Arts Management.

**Requirements:**

1. **3.5 credits in:**
   - BUSI 1003 [0.5] Survey of Accounting
   - BUSI 2121 [0.5] Introduction to Organizational Behaviour
   - BUSI 2204 [0.5] Basic Marketing
   - BUSI 2503 [0.5] Introduction to Finance
   - BUSI 2800 [0.5] Entrepreneurship
   - BUSI 4129 [0.5] Managing the Arts
   - BUSI 4229 [0.5] Marketing in the Arts and Culture Sectors

2. **0.5 credit from:**
   - BUSI 3500 [0.5] Applied Corporate Finance (if not used toward Item 3, above)
   - BUSI 3502 [0.5] Investments (If not used toward Item 3, above)
Minor in Business (4.0 credits)

Only students pursuing undergraduate programs (except B.Com. and B.I.B.) requiring at least 20.0 credits to graduate and who have completed at least 4.0 credits toward their degrees with a minimum overall CGPA of 7.00 may be admitted to Minor in Business.

Students who are required to leave the Minor due to a low Minor CGPA may not return to the Minor at any subsequent date.

Students are required to present a Minor CGPA of 6.50 or higher at graduation in order to be awarded a Minor in Business.

Requirements

1. 1.0 credit in:
   - BUSI 1003 [0.5] Survey of Accounting
   - BUSI 2121 [0.5] Introduction to Organizational Behaviour (2.0 credits in:)
   - BUSI 2204 [0.5] Basic Marketing
   - BUSI 2400 [0.5] Foundations of Information Systems
   - BUSI 2503 [0.5] Introduction to Finance

2. 1.5 credits from:
   - BUSI 2400 [0.5] Foundations of Information Systems
   - BUSI 2503 [0.5] Introduction to Finance
   - BUSI 3103 [0.5] Introduction to Organization Theory
   - BUSI 3309 [0.5] Project Management
   - BUSI 4105 [0.5] Managing Change

3. The remaining requirements of the major discipline(s) must be satisfied.

Total Credits 4.0

Minor in Business for Bachelor of Engineering (4.0 credits)

Only students pursuing undergraduate Bachelor of Engineering programs who have completed at least 4.0 credits toward their degree with a minimum overall CGPA of 5.00 may be admitted to Minor in Business for Bachelor of Engineering.

Students who are required to leave the Minor due to a low Minor CGPA may not return to the Minor at any subsequent date.

Students are required to present a Minor CGPA of 6.50 or higher at graduation in order to be awarded a Minor in Business for Bachelor of Engineering.

Requirements:

1. 2.5 credits in:
   - BUSI 1003 [0.5] Survey of Accounting
   - BUSI 2121 [0.5] Introduction to Organizational Behaviour
   - BUSI 2204 [0.5] Basic Marketing
   - BUSI 2301 [0.5] Introduction to Supply and Operations Management
   - BUSI 2503 [0.5] Introduction to Finance

2. 1.5 credits from:
   - BUSI 2400 [0.5] Foundations of Information Systems
   - BUSI 2503 [0.5] Introduction to Finance
   - BUSI 3103 [0.5] Introduction to Organization Theory
   - BUSI 3309 [0.5] Project Management
   - BUSI 4105 [0.5] Managing Change

3. The remaining requirements of the major discipline(s) must be satisfied.

Total Credits 4.0

Minor in Business (Entrepreneurship) (4.0 credits)

Only students pursuing an undergraduate program (except B.Com. and B.I.B.) requiring at least 20.0 credits to graduate and who have completed at least 4.0 credits toward their degree with a minimum Overall CGPA of 7.00 may be admitted to the Minor in Business (Entrepreneurship).

Students who are required to leave the Minor due to a low Minor CGPA may not return to the Minor at any subsequent date.

Students are required to present a Minor CGPA of 6.50 or higher at graduation in order to be awarded a Minor in Business (Entrepreneurship).

Requirements

1. 1.0 credit in:
   - BUSI 1003 [0.5] Survey of Accounting and 0.5 credit in BUSI at the 2000-level,
   - BUSI 2121 [0.5] Introduction to Organizational Behaviour (2.0 credits in:)
   - BUSI 2204 [0.5] Basic Marketing
   - BUSI 2400 [0.5] Foundations of Information Systems
   - BUSI 2503 [0.5] Introduction to Finance

2. 0.5 credit from:
   - ARTH 3705 [0.5] Selected Museum Exhibition
   - ARTH 4705 [0.5] Seminar: Selected Museum Exhibition
   - FILM 2101 [0.5] The Film Industry
   - MUSI 3403 [0.5] Music Industries

3. 0.5 credit in BUSI at the 2000-level or higher

4. The remaining requirements of the major discipline and degree must be satisfied.

Total Credits 4.5
Minor in Human Resources and Management for B.A. Honours Psychology (5.0 credits)

Only students pursuing Bachelor of Arts Honours with a Major in Psychology who have completed at least 4.0 credits toward their degrees with a minimum overall CGPA of 7.00 may be admitted to Minor in Human Resources and Management. Students must successfully complete PSYC 2801 prior to entry in to the Minor, with a minimum grade of B+. PSYC 3801 must be successfully completed prior to taking any of the 4000-level BUSI courses listed in the Minor. Enrolment is limited.

Students who are required to leave the Minor due to a low Minor CGPA may not return to the Minor at any subsequent date.

Students are required to present a Minor CGPA of 6.50 or higher at graduation in order to be awarded a Minor in Human Resources and Management for B.A. Honours Psychology.

Requirements:

1. 1.0 credits in:
   - PSYC 2801 [0.5] Organizational Psychology I
   - PSYC 3801 [0.5] Organizational Psychology II

2. 1.0 credits in:
   - BUSI 3102 [0.5] Introduction to Human Resources Management
   - BUSI 3103 [0.5] Introduction to Organization Theory

3. 2.0 credits from:
   - BUSI 3104 [0.5] Managing Individual Performance
   - BUSI 3105 [0.5] Managing and Motivating Teams
   - BUSI 3106 [0.5] Managing Conflict and Negotiation
   - BUSI 4104 [0.5] Strategic Human Resources Management
   - BUSI 4105 [0.5] Managing Change
   - BUSI 4112 [0.5] Organizational Leadership

Post-Baccalaureate Diploma in Accounting (4.5 credits)

Normally, students are required to have completed an undergraduate degree with a minimum B- average or higher, and have completed BUSI 1004 and BUSI 1005 (or equivalent) with a grade of C or higher.

Requirements:

1. 4.5 credits in:
   - BUSI 2001 [0.5] Intermediate Accounting I
   - BUSI 2002 [0.5] Intermediate Accounting II
   - BUSI 2005 [0.5] Income Tax Fundamentals
   - BUSI 2503 [0.5] Introduction to Finance
   - BUSI 3001 [0.5] Accounting for Business Combinations
   - BUSI 3007 [0.5] Auditing I
   - BUSI 3008 [0.5] Intermediate Management Accounting and Control
   - BUSI 3629 [0.5] Corporate Governance and Strategy
   - BUSI 4008 [0.5] Advanced Management Accounting and Control

Graduation

Bachelor of Commerce

- A B.Com. (Honours) student who meets all of the Overall CGPA requirement of 5.0, the Major CGPA graduation requirement of 6.5, and the Concentration CGPA graduation requirement of 6.5 will graduate with B.Com Honours with a concentration notation.
- A B.Com. (Honours) student who meets both the Overall CGPA requirement of 5.0 and the Major CGPA graduation requirement of 6.5, but not the Concentration CGPA graduation requirement of 6.5 will graduate with B.Com Honours without a concentration notation.
- A B.Com. (Honours) student who meets the Overall CGPA graduation requirement of 5.0 and a Major CGPA of 5.0, regardless of the Concentration CGPA will graduate with B.Com with neither a concentration nor an Honours notation.

Bachelor of International Business

- A BIB student who meets all of the Overall CGPA requirement of 5.0, the Major CGPA requirement of
At all subsequent APEs and at graduation:

- A BIB student who meets the Overall CGPA requirement of 5.0, the Major CGPA requirement of 6.5 and Core CGPA requirement of 6.5 will graduate with BIB Honours without a concentration notation.
- A BIB student who meets the Overall CGPA requirement of 5.0 but not the Major CGPA requirement of 6.5 or the Core CGPA requirement of 6.5 will be transferred in to the B.Com with neither a concentration nor an Honours notation and will then follow the appropriate graduation path as laid out in the B.Com requirements.

Academic Performance Evaluation for Bachelor of Commerce

Students in B.Com. are Honours students.

Students may not continue into 3000-level or higher BUSI courses unless the following two minimum requirements are met:

1. Successful completion of BUSI 1800
2. Successful completion of BUSI 2800

B.Com. students are in Good Standing (GS) if they meet the minimum requirement schedule provided in Regulation 3.2.7.

A B.Com. student not in Good Standing (GS) due to a deficiency of 1.0 grade point or less in either the Overall or Major CGPA requirements is on Academic Warning (AW).

A B.Com. student is required to leave the program with the status Continue in Alternate (CA) or the status Dismissed from Program (DP) if:

1. they are not in Good Standing due to a deficiency of more than 1.0 grade point in their Overall and/or Major CGPA requirements at any Academic Performance Evaluation, or
2. the student was on Academic Warning and does not achieve Good Standing at the next Academic Performance Evaluation.

Academic Performance Evaluation for Bachelor of International Business

Students in B.I.B. are Honours students.

B.I.B. Students are in Good Standing (GS) if they meet the minimum requirement schedule provided below. The B.I.B. defines a Language Core consisting of the required 4.0 credits in the language of specialization.

Good Standing in BIB requires:

At the first APE:

- Overall CGPA at least 4.50
- Major CGPA at least 6.00
- Language Core CGPA at least 6.00

At all subsequent APEs and at graduation:

- Overall CGPA at least 5.00
- Major CGPA at least 6.50
- Language Core CGPA at least 6.50

A B.I.B. student who is not in Good Standing (GS) due to a deficiency of 1.0 grade point or less in any of the Overall, Major, or Language Core CGPA requirements, is on Academic Warning.

A B.I.B. student is required to leave the program with either the status Continue in Alternate (CA) or the status Dismissed from Program (DP) if:

- They are not in Good Standing (GS) due to a deficiency of more than one grade point in either the Overall, Major, or Language Core CGPA requirements at any Academic Performance Evaluation, or
- The student is on Academic Warning and does not achieve Good Standing at the next Academic Performance Evaluation.

Regulations

Post-Baccalaureate Diploma

In addition to the requirements presented here, students must satisfy the University regulations (see the Academic Regulations of the University section of this Calendar).

Definition

A post-baccalaureate diploma is defined as a stand-alone undergraduate credential intended to:

- qualify a candidate for consideration for entry into a master's program, or
- bring a candidate who already possesses a bachelor's degree up to a level of a bachelor's degree of 20.0 credits or more in another discipline, or
- provide a candidate who already possesses a twenty-credit bachelor's degree in the same discipline the opportunity to bring their previous studies to current equivalents and/or to examine alternative areas, or
- provide a candidate with a professional undergraduate credential for which the prior completion of an undergraduate degree program is appropriate.

Program Requirements

- A post-baccalaureate diploma is normally constituted of a minimum of 3.0 credits to a maximum of 5.0 credits of advanced undergraduate courses.
- A minimum of 3.0 residency credits counting toward the post-baccalaureate diploma.

English as a Second Language Requirement

In addition to the program requirements, completion of English as a Second Language (ESLA) courses may be required from the following sequence: ESLA 1300, ESLA 1500, ESLA 1900, ESLA 1905. No credits from this sequence will be counted toward the post-baccalaureate diploma.

Continuation

All post-baccalaureate diploma students are expected to complete their diploma requirements within two calendar years after the date of initial registration. After this period student may be withdrawn.
Graduation
- A candidate for a post-baccalaureate diploma must have an overall CGPA of at least 6.5 to graduate.
- A candidate for a post-baccalaureate diploma must obtain a grade of C- or higher in each course taken in fulfillment of the program requirements.
- Students should consult with the Department, School or Institute when planning their diploma and selecting courses.

Co-operative Education
For more information about how to apply for the Co-op program and how the Co-op program works please visit the Co-op website.

All students participating in the Co-op program are governed by the Undergraduate Co-operative Education Policy.

Undergraduate Co-operative Education Policy
Admission Requirements
Students can apply to co-op in one of two ways; directly from high school or after beginning a degree program at Carleton.

If a student is admitted to co-op from high school, their grades will be reviewed two terms to one year prior to their first work term to ensure they continue to meet the academic requirements after their 1st or 2nd year of study. The time at which evaluation takes place depends on the program of study. Students will automatically be notified via their Carleton email account if they are permitted to continue.

Students not admitted to Carleton University with the co-op option on their degree can apply for admission via the co-operative education program website. To view application deadlines, visit carleton.ca/co-op.

Admission to the co-op option is based on the completion of 5.0 or more credits at Carleton University, the CGPA requirement for the students’ academic program as well as any course prerequisites. The articulated CGPA for each program is the normal standard for assessment. Please see the specific degree program sections for the unique admission and continuation requirements for each academic program.

Participation Requirements
COOP 1000
Once a student has been given admission or continuation confirmation to the co-op option s/he must complete and pass COOP 1000 (a mandatory online 0.0 credit course). Students will have access to this course a minimum of two terms prior to their first work term and will be notified when to register.

Communication with the Co-op Office
Students must maintain contact with the co-op office during their job search and while on a work term. All email communication will be conducted via the students' Carleton email account.

Employment
Although every effort is made to ensure a sufficient number of job postings for all students enrolled in the co-op option of their degree program, no guarantee of employment can be made. Carleton's co-op program operates a competitive job search process and is dependent upon current market conditions. Academic performance, skills, motivation, maturity, attitude and potential will determine whether a student is offered a job. It is the student's responsibility to actively conduct a job search in addition to participation in the job search process operated by the co-op office. Once a student accepts a co-op job offer (verbally or written), his/her job search will end and access to co-op jobs will be removed for that term. Students that do not successfully obtain a co-op work term are expected to continue with their academic studies. The summer term is the exception to this rule. Students should also note that hiring priority is given to Canadian citizens for co-op positions in the Federal Government of Canada.

Registering in Co-op Courses
Students will be registered in a Co-op Work Term course while at work. The number of Co-op Work Term courses that a student is registered in is dependent upon the number of four-month work terms that a student accepts.

While on a co-op work term students may take a maximum of 0.5 credit throughout each four-month co-op work term. Courses must be scheduled outside of regular working hours.

Students must be registered as full-time before they begin their co-op job search (2.0 credits). All co-op work terms must be completed before the beginning of the final academic term. Students may not finish their degree on a co-op work term.

Work Term Assessment and Evaluation
To obtain a Satisfactory grade for the co-op work term students must have:
1. A satisfactory work term evaluation by the co-op employer;
2. A satisfactory grade on the work term report.

Students must submit a work term report at the completion of each four-month work term. Reports are due on the 16th of April, August, and December and students are notified of due dates through their Carleton email account.

Workplace performance will be assessed by the workplace supervisor. Should a student receive an unsatisfactory rating from their co-op employer, an investigation by the co-op program manager will be undertaken. An unsatisfactory employer evaluation does not preclude a student from achieving an overall satisfactory rating for the work term.

Graduation with the Co-op Designation
In order to graduate with the co-op designation, students must satisfy all requirements for their degree program in addition to the requirements according to each co-op program (i.e. successful completion of three or four work terms).
Note: Participation in the co-op option will add up to one additional year for a student to complete their degree program.

**Voluntary Withdrawal from the Co-op Option**

Students may withdraw from the co-op option of their degree program during a study term ONLY. Students at work may not withdraw from the work term or the co-op option until s/he has completed the requirements of the work term.

Students are eligible to continue in their regular academic program provided that they meet the academic standards required for continuation.

**Involuntary or Required Withdrawal from the Co-op Option**

Students may be required to withdraw from the co-op option of their degree program for one or any of the following reasons:

1. Failure to achieve a grade of SAT in COOP 1000
2. Failure to pay all co-op related fees
3. Failure to actively participate in the job search process
4. Failure to attend all interviews for positions to which the student has applied
5. Declining more than one job offer during the job search process
6. Continuing a job search after accepting a co-op position
7. Dismissal from a work term by the co-op employer
8. Leaving a work term without approval by the Co-op manager
9. Receipt of an unsatisfactory work term evaluation
10. Submission of an unsatisfactory work term report

**Standing and Appeals**

The Co-op and Career Services office administers the regulations and procedures that are applicable to all co-op program options. All instances of a student’s failure during a work term or other issues directly related to their participation in the co-op option will be reported to the academic department.

Any decision made by the Co-op and Career Services office can be appealed via the normal appeals process within the University.

**International Students**

All International Students are required to possess a Co-op Work Permit issued by Immigration, Refugees and Citizenship Canada before they can begin working. It is illegal to work in Canada without the proper authorization. Students will be provided with a letter of support to accompany their application. Students must submit their application for their permit before being permitted to view and apply for jobs on the Co-op Services database. Confirmation of a position will not be approved until a student can confirm they have received their permit. Students are advised to discuss the application process and requirements with the International Student Services Office.

**Bachelor of Commerce Honours: Co-op Admission and Continuation Requirements**

- Maintain full-time status in each study term (2.0 credits);
- Be eligible to work in Canada (off-campus work);
- Have successfully completed COOP 1000 [0.0]

In addition to the following:

1. Have a major CGPA of 8.00 or higher and an overall CGPA of 6.50 or higher;
2. Successfully completed 6.0 credits in the major and have at least 6.0 credits remaining for completion of the B.Com. program prior to their first work term;
3. Registered as a full-time student in the Bachelor of Commerce program.

To obtain the co-op designation students must successfully complete three (3) work terms.

**Co-op Work Term Course: BUSI 3999**

**Work/Study Patterns:**

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**Legend**

S: Study  
W: Work  
O: Optional  
* indicates recommended work study pattern  
** student finds own employer for this work-term.

**Admissions Information**

Admission Requirements are for the 2021-22 year only, and are based on the Ontario High School System. Holding the minimum admission requirements only establishes eligibility for consideration. The cut-off averages for admission may be considerably higher than the minimum. See also the General Admission and
Procedures section of this Calendar. An overall average of at least 70% is normally required to be considered for admission. Some programs may also require specific course prerequisites and prerequisite averages and/or supplementary admission portfolios. Higher averages are required for admission to programs for which the demand for places by qualified applicants exceeds the number of places available. The overall average required for admission is determined each year on a program by program basis. Consult admissions.carleton.ca for further details.

Note: Courses listed as recommended are not mandatory for admission. Students who do not follow the recommendations will not be disadvantaged in the admission process.

Degree
• Bachelor of Commerce (B.Com.) (Honours)
• Bachelor of Commerce (B.Com.)

Admission Requirements
First Year
Bachelor of Commerce (B.Com.) (Honours)
The Ontario Secondary School Diploma (OSSD) or equivalent including a minimum of six 4U or M courses. The six 4U or M courses must include English, Advanced Functions, and Calculus and Vectors. Applicants who do not present with Calculus and Vectors must successfully complete MATH 0009 at Carleton in the Fall semester of first year in order to be eligible to continue.

For applicants whose first language is not English, the requirement of 4U English can also be met under the conditions outlined in the English Language Requirements of the Admissions Requirements and Procedures section of this Calendar.

Bachelor of Commerce (B.Com.)
No direct entry, access is restricted.

Advanced Standing
Bachelor of Commerce (B.Com.) (Honours)
Applications for admission to the second or subsequent years will be assessed on their merits. Students must present a major CGPA of 6.50 (C+/B-) or higher, and an overall CGPA of 8.00 (B) or higher. Advanced standing will be granted only for those courses that are determined to be appropriate. Students will not receive credit for courses graded below C-.

Current Carleton students may also be assessed for admission to second and subsequent years if they present BUSI 1001 and BUSI 1002 with an average of 8.0 or higher (with no individual grade below C +) and a major CGPA of 6.50 (C+/B-) or higher.

Applications by B.I.B. (Honours) students for admission to the second or subsequent years of B.Com. (Honours) will be assessed on their merits. Students must present a major CGPA and an overall CGPA consistent with the Academic Performance Evaluation requirements for B.Com. (Honours) students. Advanced standing will be granted for those courses determined to be appropriate.

Bachelor of Commerce (B.Com.)
No direct entry. Access is restricted to students in the Bachelor of Commerce (Honours) and Bachelor of International Business (Honours). (See Regulations for Business.)

Co-op Option
Direct Admission to the First Year of the Co-op Option
Applicants must:
1. meet the required overall admission cut-off average and prerequisite course average. These averages may be higher than the stated minimum requirements;
2. be registered as a full-time student in the Bachelor of Commerce (Honours) program;
3. be eligible to work in Canada (for off-campus work placements).

Meeting the above requirements only establishes eligibility for admission to the program. The prevailing job market may limit enrolment in the co-op option.

Note: continuation requirements for students previously admitted to the co-op option and admission requirements for the co-op option after beginning the program are described in the Co-operative Education Regulations section of this Calendar.

Admissions Information
Admission Requirements are for the 2021-22 year only, and are based on the Ontario High School System. Holding the minimum admission requirements only establishes eligibility for consideration. The cut-off averages for admission may be considerably higher than the minimum. See also the "General Admission and Procedures" section of this Calendar. An overall average of at least 70% is normally required to be considered for admission. Some programs may also require specific course prerequisites and prerequisite averages and/or supplementary admission portfolios. Higher averages are required for admission to programs for which the demand for places by qualified applicants exceeds the number of places available. The overall average required for admission is determined each year on a program by program basis. Consult admissions.carleton.ca for further details.

Note: Courses listed as recommended are not mandatory for admission. Students who do not follow the recommendations will not be disadvantaged in the admission process.

Degree
• Bachelor of International Business (B.I.B.) (Honours)

Admission Requirements
First Year
The Ontario Secondary School Diploma (OSSD) or equivalent including a minimum of six 4U or M courses. The six 4U or M courses must include English, Advanced Functions, and Calculus and Vectors. Applicants who do not present with Calculus and Vectors must successfully complete MATH 0009 at Carleton in the Fall semester of first year in order to be eligible to continue.
For applicants whose first language is not English, the requirement of 4U English can also be met under the conditions outlined in “English Language Requirements” in the Admissions Requirements and Procedures section of this Calendar.

Advanced Standing
Applications for admission to second and subsequent years will be assessed on their merits, subject to available spaces. Advanced standing will be granted only for those courses that are determined to be appropriate. Students must present an Overall CGPA of 8.0 (equivalent to B average) or better. Students will not receive credit for courses with grades below C-.

Applications by B.Com. students for admission to the second or subsequent years of B.I.B. will be assessed on their merits. Students must present a major CGPA and an overall CGPA consistent with the Academic Performance Evaluation requirements for B.I.B. students. Advanced standing will be granted for those courses determined to be appropriate.

The design of the B.I.B. program is premised on a full year of study abroad (at third year) after the preparations leading to it are successfully completed at Carleton. Students who are admitted with advanced standing may need to delay the third-year abroad requirements until first and second year curricula are completed and consequently delay graduation.

Some transferred credits (normally electives) may have to be forfeited in order to meet the Third-year Study Abroad Requirement of minimum 4.0 credits completed during year abroad.

Admissions Information
Admission Requirements are for the 2021-22 year only, and are based on the Ontario High School System. Holding the minimum admission requirements only establishes eligibility for consideration. The cut-off averages for admission may be considerably higher than the minimum. See also the General Admission and Procedures section of this Calendar. An overall average of at least 70% is normally required to be considered for admission. Some programs may also require specific course prerequisites and prerequisite averages and/or supplementary admission portfolios. Higher averages are required for admission to programs for which the demand for places by qualified applicants exceeds the number of places available. The overall average required for admission is determined each year on a program by program basis. Consult admissions.carleton.ca for further details.

Note: Courses listed as recommended are not mandatory for admission. Students who do not follow the recommendations will not be disadvantaged in the admission process.

Diploma
• Post-Baccalaureate Diploma in Accounting

Normally, students are required to have completed an undergraduate degree with a minimum B- average or higher, and have completed BUSI 1004 and BUSI 1005 (or equivalent) with a grade of C or higher.

Business (BUSI) Courses
Notes:
1. Some Business courses are open to students in select programs only. Please refer to the current BUSI Course Priority List found at: sprott.carleton.ca/registration
2. B.Com. and B.I.B. students should use Business (BUSI) prefix for registering in courses that are cross-listed.
3. Not all courses listed are offered in a given year; consult the class schedule at central.carleton.ca for a list of current course offerings.

BUSI 1001 [0.5 credit]
Principles of Financial Accounting
Discussion of the concepts of asset valuation and income measurement underlying the preparations and interpretation of financial statements.
Precludes additional credit for BUSI 1003 and BUSI 1004.
Prerequisite(s): second-year standing, or permission of the Sprott School of Business.
Lecture three hours a week.

BUSI 1002 [0.5 credit]
Management Accounting
An introduction to the use of accounting data for the purposes of planning and control of operations.
Precludes additional credit for BUSI 1003 and BUSI 1005.
Prerequisite(s): second-year standing and BUSI 1001, or permission of the Sprott School of Business.
Lecture three hours a week.

BUSI 1003 [0.5 credit]
Survey of Accounting
Introduction to accounting information, the basic accounting cycle, and consideration of selected financial statement topics. Analysis of cost behavior and the uses and limitations of accounting information in planning, controlling and decision-making processes.
Precludes additional credit for BUSI 1001, BUSI 1002, BUSI 1004 and BUSI 1005. No credit for students in B.Com., B.I.B or B.Econ. (Honours Economics, Concentration in Financial Economics).
Lecture three hours a week.

BUSI 1004 [0.5 credit]
Financial Accounting for Business Students
Introduction to accounting for business organizations. The student will be introduced to the accounting process and the preparation and analysis of the balance sheet, income statement, and cash flow statement.
Precludes additional credit for BUSI 1001 and BUSI 1003.
Prerequisite(s): BUSI 1701 or BUSI 1800. Restricted to B.Com. and B.I.B. students.
Lectures three hours a week.
BUSI 1005 [0.5 credit]
Managerial Accounting for Business Students
Introduction to the development and use of accounting information within a business organization for effective management including: planning, directing, motivating, and controlling activities and behaviours.
Precludes additional credit for BUSI 1002 and BUSI 1003.
Prerequisite(s): BUSI 1004. Restricted to B.Com. and B.I.B. students.
Lectures three hours a week.

BUSI 1402 [0.5 credit]
Introduction to Business Information and Communication Technologies
Introduction to ICT in organizations. Topics may include spreadsheets, databases, statistical software, website design and implementation, collaboration software including wikis, blogs and social networking, GPS, m-Commerce.
Lectures three hours a week.

BUSI 1701 [0.5 credit]
Introduction to International Business
Introduction to the principles and practices of international business. Topics include the impact of culture and the political, economic, and legal systems on global strategy, international institutions, theories of cross-border trade, and the characteristics and effects of regional trade blocs.
Precludes additional credit for BUSI 2701, BUSI 2703.
Prerequisite(s): restricted to B.I.B. students.
Lecture three hours and tutorial one hour a week.

BUSI 1800 [0.5 credit]
Introduction to Business
Introduction to contemporary businesses in a complex economy, their role in the society, their history. The various functions that come together to define a business will be examined. All forms of business communications emphasized.
Prerequisite(s): restricted to B.Com. students with first-year or second-year standing.
Lectures three hours and tutorial one hour a week.

BUSI 1801 [0.5 credit]
Foundations of Business
Introduction to contemporary businesses in a complex economy and their role in the society. An overview of the various functions that come together to define a business will be examined.
Precludes additional credit for BUSI 1800. No credit in B.Com. or B.I.B programs.
Lectures three hours a week.

BUSI 1995 [0.0 credit]
Employability Passport I
An introduction to the knowledge and tools required for a career in Business.
Includes: Experiential Learning Activity
Prerequisite(s): Restricted to students registered in B.Com. or B.I.B.
Participation in employability events and initiatives throughout the year.

BUSI 2001 [0.5 credit]
Intermediate Accounting I
An examination of accounting and reporting issues related primarily to asset valuation and revenue recognition.
Prerequisite(s): BUSI 1001 and BUSI 1002, or BUSI 1004 and BUSI 1005 with a grade of C or higher in each.
Lecture three hours a week.

BUSI 2002 [0.5 credit]
Intermediate Accounting II
An examination of accounting and reporting issues related primarily to liabilities and equities.
Precludes additional credit for BUSI 2506.
Prerequisite(s): BUSI 2001, and BUSI 2504 or BUSI 2503 with a grade of C or higher in each.
Lecture three hours a week.

BUSI 2005 [0.5 credit]
Income Tax Fundamentals
A foundation course that aims to introduce the fundamental concepts of income tax laws and regulations as significant elements in the planning and decision making process of taxpayers and managers. Problems, issues and planning associated with the Income Tax Act are discussed.
Precludes additional credit for BUSI 3005 and BUSI 4005.
Prerequisite(s): BUSI 1001 or BUSI 1004 with a grade of C- or higher.
Lecture three hours a week.

BUSI 2101 [0.5 credit]
Organizational Behaviour
Models of individual and small group behaviour in organizations. Topics include motivation, communication, job design, leadership and group dynamics to provide systematic explanations of employee and managerial behaviour in organizations.
Precludes additional credit for BUSI 2121, BUSI 2702, BUSI 3602.
Prerequisite(s): second-year standing. Restricted to B.Com. students.
Lectures three hours, and tutorial one and a half hours a week.

BUSI 2121 [0.5 credit]
Introduction to Organizational Behaviour
Individual and small group behaviors in organizations and management of the same.
Precludes additional credit for BUSI 2101, BUSI 2702, BUSI 3602.
Prerequisite(s): second-year standing.
Lecture three hours a week.

BUSI 2204 [0.5 credit]
Basic Marketing
Basic problems and practices in marketing. Marketing planning tools and strategies of firms.
Precludes additional credit for BIT 2002 and BUSI 2208.
Lecture three hours a week.
BUSI 2208 [0.5 credit]
Introduction to Marketing
Overview of the marketing function within the firm. Introduction to key marketing concepts and principles; business environment analysis, strategic decision making (segmentation, targeting, positioning), marketing mix planning (product, price, place promotion). Analysis of marketing problems using cases and major project. Includes: Experiential Learning Activity
Precludes additional credit for BUSI 2204.
Prerequisite(s): BUSI 1004, ECON 1001 and ECON 1002 (or ECON 1000) and one of BUSI 1701, PSYC 1002, SOCI 1005. Restricted to B.Com. or B.I.B. students. Lecture three hours a week.

BUSI 2301 [0.5 credit]
Introduction to Supply and Operations Management
Concepts, models, and managerial issues in planning, designing, operating and controlling systems across supply chains for the provision of goods and services. Emphasis on basic ideas and tools.
Precludes additional credit for BUSI 3300 (no longer offered).
Prerequisite(s): second-year standing. Restricted to selected Sprott programs.
Lecture three hours a week.

BUSI 2400 [0.5 credit]
Foundations of Information Systems
This course helps student to understand the critical role of information systems in organizations and their impact on social and ethical issues. Covers fundamental tools and skills for the development and management of information systems and business analytics in organizations.
Lecture three hours a week.

BUSI 2402 [0.5 credit]
Business Applications Development
Precludes additional credit for COMP 1006 and COMP 1406.
Prerequisite(s): second-year standing.
Lecture three hours and tutorial one hour a week.

BUSI 2503 [0.5 credit]
Introduction to Finance
Basic issues and practices in finance. Survey of business firms' financing, investment, and payout decisions. Emphasis on understanding the principals, resources and trade-offs in the financial area of a business.
Precludes additional credit for BUSI 2504 and ECON 3050. No credit for students in B.Com., BIB or B.Econ. (Honours Economics, Concentration in Financial Economics).
Prerequisite(s): second-year standing.
Lecture three hours a week.

BUSI 2504 [0.5 credit]
Business Finance I
Business firms' financing, capital investment, and dividend policy decisions, cost of capital and short-term asset management problems.
Precludes additional credit for BUSI 2503, ECON 3050.
Prerequisite(s): BUSI 1005, and ECON 1001 and ECON 1002 (or ECON 1000) or ECOR 3800. Restricted to selected Sprott programs.
Lecture three hours and tutorial one hour a week.

BUSI 2505 [0.5 credit]
Business Finance II
Capital investment and financing decisions in the context of risk and return tradeoffs. Primary and derivative securities, and their role in risk management. Mergers, corporate restructuring, the theory of principal-agent relationships, and financial planning, forecasting, and control.
Prerequisite(s): BUSI 1002 or BUSI 1005, BUSI 2504 with a grade of C or higher in each; ECON 1001 and ECON 1002 (or ECON 1000) and MATH 1009 with a grade of C- or higher in each.
Lecture three hours a week.

BUSI 2506 [0.5 credit]
Financial Statement Analysis
Analysis and interpretation of an entity's financial statements and annual report from a user perspective. Ratio analysis is used to analyze firm performance and make forecasts of future performance.
Precludes additional credit for BUSI 2002.
Prerequisite(s): BUSI 2504 with a grade of C or higher.
Lectures three hours a week.

BUSI 2601 [0.5 credit]
Business Law
The legal system and legal ordering as they affect those engaged in business activities. Emphasis on the law of tort, law of contract, agency and bailment, business associations (partnerships/proprietorships/corporations) and real estate.
Lecture three hours a week.
BUSI 2701 [0.5 credit]
Fundamentals of International Business
Introduction to the context and operation of international business. Topics include international trade theory, trade agreements and blocs, international finance, global marketing, international human resource management and global strategy.
Precludes additional credit for BUSI 1701, BUSI 2703.
Prerequisite(s): BUSI 1800.
Lecture three hours a week.

BUSI 2702 [0.5 credit]
Introduction to International Management
Applies principles of organizational behavior and organizational theory to the operations of international businesses. Includes discussion of appropriate strategies and structures. Introduces concepts of cross-cultural communication.
Precludes additional credit for BUSI 2101, BUSI 2121, BUSI 3602.
Prerequisite(s): second-year standing in B.I.B. and BUSI 1701.
Lectures three hours a week.

BUSI 2703 [0.5 credit]
Introduction to International Business
Introduction to contemporary businesses in a complex economy, their role in society and their history. Examination of the various functions that come together to define a business with an emphasis on all forms of business communications.
Precludes additional credit for BUSI 1701, BUSI 2701.
Prerequisite(s): second-year standing. No credit for students in B.Com. or BIB.
Lectures three hours per week.

BUSI 2800 [0.5 credit]
Entrepreneurship
Overview of the basics of entrepreneurship, with emphasis on idea generation and identification, team building, business models, initial strategies and feasibility. A number of organization types will be studied.
Prerequisite(s): BUSI 1800 or BUSI 1801 and second-year standing.
Lecture three hours a week.

BUSI 2995 [0.0 credit]
Employability Passport II
An intermediate course in the knowledge and tools required for a career in Business. Includes: Experiential Learning Activity
Prerequisite(s): BUSI 1995.
Participation in employability events and initiatives throughout the year.

BUSI 3001 [0.5 credit]
Accounting for Business Combinations
Accounting problems associated with business combinations, with attention to the preparation of consolidated financial statements. Discussion may extend to financial reporting and diversified companies, reorganizations, etc. Selection of topics may vary from year to year.
Prerequisite(s): BUSI 2002 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3005 [0.5 credit]
Taxation I
Federal income tax laws and regulations and their impact on an individual's financial and business decisions. Problems, issues and planning associated with the Income Tax Act and concerned with the computation of taxable income and taxes payable by an individual are discussed.
Precludes additional credit for BUSI 2005.
Prerequisite(s): BUSI 2001 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3007 [0.5 credit]
Auditing I
Auditing theory, methodology and application.
Precludes additional credit for BUSI 4007 (no longer offered).
Prerequisite(s): BUSI 2001.
Lecture three hours a week.

BUSI 3008 [0.5 credit]
Intermediate Management Accounting and Control
The use of accounting information for cost control and performance evaluation. Emphasis is on cost accumulation systems, performance evaluation, control models and analytical tools.
Prerequisite(s): BUSI 1002 or BUSI 1005 with a grade of C- or higher in each.
Lecture three hours a week.

BUSI 3040 [0.5 credit]
Data Analytics and Information Systems for Accounting
Data analysis in accounting, working with and making sense of big data using various data analysis tools. Specific topics include: data collection, cleaning, analyzing, visualization, and decision making in different areas of accounting.
Includes: Experiential Learning Activity
Prerequisite(s): BUSI 2400 and BUSI 3007 with a grade of C- or higher in each.
Lecture three hours a week.
BUSI 3102 [0.5 credit]
Introduction to Human Resources Management
Human Resource Management function in large formal organizations. Topics include human resources planning, recruitment, selection, performance evaluation, career development and training, compensation and benefits and the role of the professional personnel manager.
Prerequisite(s): second-year standing and one of BUSI 2101, BUSI 2121, BUSI 2702, BUSI 3602, or PSYC 2801.
Lectures three hours a week.

BUSI 3103 [0.5 credit]
Introduction to Organization Theory
Macro-organization theory. Structuring of organizations in a complex global economy. Effects of the external environment, technology, culture and organizational goals on the structure, processes and effectiveness of the organization.
Prerequisite(s): second-year standing and one of BUSI 2101, BUSI 2121, BUSI 2702, or PSYC 2801.
Lectures three hours a week.

BUSI 3104 [0.5 credit]
Managing Individual Performance
Managing the performance of self and others. Topics include self awareness, motivation, leadership, communication, diversity, and creativity. Extensive use is made of self-assessments and experiential learning.
Prerequisite(s): BUSI 2101, BUSI 2121, BUSI 2702, or PSYC 2801 with a grade of C or higher.
Lecture three hours a week.

BUSI 3105 [0.5 credit]
Managing and Motivating Teams
Principles of working in and managing teams. Topics include self-awareness, team formation, team development, team dynamics, team leadership and team motivation.
Prerequisite(s): BUSI 2101, BUSI 2121, BUSI 2702, or PSYC 2801 with a grade of C or higher.
Lecture three hours a week.

BUSI 3106 [0.5 credit]
Managing Conflict and Negotiation
Analysis of the sources and forms of conflict and effective approaches to managing conflict. Exploration of the effectiveness of various strategies of negotiations.
Prerequisite(s): BUSI 2101, BUSI 2121, BUSI 2702, or PSYC 2801 with a grade of C or higher.
Lecture three hours a week.

BUSI 3117 [0.5 credit]
Developing Creative Thinking
Increases student skills in areas beyond technical expertise, with a focus on the importance of fluidity, risk taking, and idea generation. Emphasis on creativity as a process, with exposure to various techniques and concepts including Design Thinking at multiple levels (individual, group, organization).
Prerequisite(s): third-year standing and one of BUSI 2101 or BUSI 2702 with a grade of C- or higher; or permission of the Sprott School of Business.
Lectures three hours a week.

BUSI 3119 [0.5 credit]
Business and Environmental Sustainability
Examining concepts of environmental sustainability within the business context. Exploring the complex interdependency between organizations, society and the natural environment.
Prerequisite(s): third year standing.
Lecture three hours a week.

BUSI 3204 [0.5 credit]
Digital Marketing
Introduction and assessment of key new marketing tools and approaches, including internet marketing, relationship marketing, direct marketing; effective adoption and implementation of these tools and approaches across industries and organizations.
Prerequisite(s): BUSI 2204 or BUSI 2208 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3205 [0.5 credit]
Marketing Communications
Promotion as communication process and marketing tool. Integrating advertising, direct/digital marketing, interactive media, sales promotion, public relations, personal selling through strategic planning (research, budgeting, organizing, creative and media strategy), execution, and campaign evaluation. Regulatory, ethical, social issues considerations.
Prerequisite(s): BUSI 2208 or BUSI 2204 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3207 [0.5 credit]
Marketing Research
Concepts essential for understanding and conducting applied marketing research. Methods for collecting, analyzing, and interpreting data relevant to marketing decision-making. Experience in research techniques through case studies, exercises and project.
Includes: Experiential Learning Activity
Precludes additional credit for BUSI 3100.
Prerequisite(s): BUSI 2204 or BUSI 2208 with a grade of C or higher; STAT 2607 with a grade of C- or higher.
Lecture three hours a week.
BUSI 3208 [0.5 credit]
Business-to-Business Marketing
Theories and practice of marketing in business-to-business markets with emphasis on high technology businesses, including strategic marketing management, buyer behaviour and competitive analysis, sales management, new product management, and international issues.
Prerequisite(s): BUSI 2204 or BUSI 2208 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3209 [0.5 credit]
Consumer Behaviour
Introduction to the application of psychological theories and methodologies to consumer behaviour. How consumer behaviour is shaped by internal influences. Topics include perception, learning, memory, motivation, affect, personality, the self, attitudes and decision-making.
Precludes additional credit for BUSI 4206 (no longer offered).
Prerequisite(s): third-year standing, and BUSI 2204 or BUSI 2208 with a grade of C or higher.
Lecture three hours a week.

BUSI 3301 [0.5 credit]
Supply Chain Management Strategies
Introduction to strategies in managing supply chain. Topics include strategies for planning and coordinating of all activities involved in procurement, conversion, and channel management in the global environment.
Precludes additional credit for BUSI 4303 (no longer offered).
Prerequisite(s): second-year standing; BUSI 2301 with a grade of C or higher and STAT 2606 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3305 [0.5 credit]
Logistics and Transportation
Overview of logistics and transportation concepts, their roles in creating supply chain value; warehousing and facilities management, packaging and material handling, network design, transportation fundamentals, managing logistics internationally, global transportation providers and intermediaries, performance metrics, trends in logistics and transportation.
Prerequisite(s): third-year standing; BUSI 2301 with a grade of C or higher, and STAT 2606 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3308 [0.5 credit]
Simulation Modeling and Analytics
Concepts of computer simulation for predictive and prescriptive analytics through case studies, worked examples and hands-on projects. Emphasizes static simulations with spreadsheets, discrete-event, and agent-based simulations with specialized software. Input modeling, model design, experimental design, analysis of outputs.
Includes: Experiential Learning Activity
Prerequisite(s): third-year standing; BUSI 2301 with a grade of C or higher and STAT 2606 with a grade of C- or higher.
Lecture two hours and tutorial two hours a week.

BUSI 3309 [0.5 credit]
Project Management
Identification, selection, initiation, and organization of projects; risk assessment; project scheduling, performance monitoring and control, and termination. Emphasizes foundations, principles and supporting techniques.
Precludes additional credit for BUSI 4308.
Prerequisite(s): third-year standing, BUSI 2301 and STAT 2606.
Lecture three hours a week.

BUSI 3400 [0.5 credit]
Data and Information Management
Precludes additional credit for COMP 3005.
Prerequisite(s): BUSI 2400 with a grade of C or higher.
Lecture three hours and tutorial one hour a week.

BUSI 3401 [0.5 credit]
Applications Development for Online Environments
Analysis, design and implementation of electronic business systems. Topics include advanced object-oriented programming, advanced SQL programming, XML, using ASP.NET, MTS and SQL Server.
Precludes additional credit for BUSI 4401 (no longer offered).
Prerequisite(s): BUSI 2402 and BUSI 3400, or COMP 3005 (with a grade of C- or higher in each).
Lecture three hours a week.
BUSI 3402 [0.5 credit]
Systems Analysis and Design
Methods of analysis of computer-based information systems. The systems development life cycle, planning, analysis, design, implementation and maintenance. Structured and object-oriented methods will be used. Use of a CASE tool. Precludes additional credit for SYSC 3100, BUSI 3403, (no longer offered) and BUSI 3404 (no longer offered). Prerequisite(s): one of BUSI 2400, or COMP 2404, or SYSC 2004 (with a grade of C or higher). Lecture three hours and tutorials one hour a week.

BUSI 3405 [0.5 credit]
Enterprise Architecture
Exploration of the significance of cross-functional business processes in the context of e-business transformation. Includes process analysis and modeling techniques. Also considers the application of enterprise resource planning systems, workflow technologies, intranets, and extranets to facilitate process flows inside and outside the organization. Prerequisite(s): BUSI 2400 and BUSI 3103 with a grade of C- or higher. Lecture three hours a week.

BUSI 3500 [0.5 credit]
Applied Corporate Finance
An examination of the major issues in corporate finance and applied financial management. Topics include: introduction to portfolio theory, the capital asset pricing model, cost of capital, capital structure and dividend policy, lease financing, capital budgeting under uncertainty, mergers and consolidations. Prequisite(s): BUSI 2505 with a grade of C+ or higher, STAT 2606 and ECON 2009 with a grade of C- or higher in each. Lecture three hours a week.

BUSI 3502 [0.5 credit]
Investments
Procedures and methods of investment analysis. Stock and bond markets. Government regulation of securities markets. Valuation of common stocks and fixed income securities. Options, warrants, convertibles and commodities. Prerequisite(s): BUSI 2505 with a grade of C+ or higher, STAT 2606 and ECON 2009 with a grade of C- or higher in each. Lecture three hours a week.

BUSI 3512 [0.5 credit]
Derivatives
Derivative instruments and their use for speculation and hedging. Analysis of different markets where instruments trade, and their characteristics. Pricing models highlighted to determine how individuals and corporations can better manage risk; exotics and newer innovations. Precludes additional credit for BUSI 4512 (no longer offered). Prerequisite(s): BUSI 2505 with a grade of C+ or higher, STAT 2606 and ECON 2009 with a grade of C- or higher in each. Lecture three hours a week.

BUSI 3600 [0.5 credit]
Entrepreneurial Strategies
Within the changing environment, an examination of entrepreneurial strategies related to different functional areas for new ventures and small businesses. Prerequisite(s): BUSI 2800 with a grade of C- or higher. Lecture three hours a week.

BUSI 3602 [0.5 credit]
Designing Organizational Systems: An Overview
Key models and theories of organizational strategy, structure, processes, effectiveness, and individual and group behavior in organizations. Organizational structure, goals, and effectiveness; leadership, motivation and job design. Precludes additional credit for BUSI 2101, BUSI 2702, BUSI 2121. No credit for students in B.Com. or B.I.B. programs. Prerequisite(s): third-year standing in the B.P.A.P.M. program. Lecture three hours a week.

BUSI 3611 [0.5 credit]
Managing the Family Enterprise
How family businesses are different, what makes them different and how to effectively manage these differences. Challenges arising from the tension between family and business pressures from governance, management and succession planning perspectives. Prerequisite(s): BUSI 1005 or BUSI 1002, and BUSI 2101 or BUSI 2121 or BUSI 2702, and third year standing. Lecture three hours a week.

BUSI 3629 [0.5 credit]
Corporate Governance and Strategy
The role of governance in organizations. Mission and vision statements, values and objectives. Shaping, implementation and evaluation of corporate strategy. Management of risk and environmental analysis. Precludes additional credit for BUSI 4609, BUSI 4709. No credit in B.Com. or B.I.B. programs. Prerequisite(s): Enrolment in the Post-Baccalaureate Diploma in Accounting, or BUSI 1001 and BUSI 1002, or equivalents. Lecture three hours a week.
BUSI 3700 [0.5 credit]
Cross-cultural Communication
Principles of communication across cultural boundaries are applied to both interpersonal and commercial interactions. Critical incidents and commentary are analyzed. Students submit periodic reports, evaluated by the instructor at Carleton.
Prerequisite(s): restricted to B.I.B. students who are participating in an academic exchange.
Online course.

BUSI 3701 [0.5 credit]
Practicum in International Business I
Students will engage in an approved international experience, abroad or within Canada, that fosters the development of a global mindset. This experience will allow students to integrate and apply the material learned in previous International Business courses.
Includes: Experiential Learning Activity
Prerequisite(s): restricted to B.I.B. students who are participating in an academic exchange.

BUSI 3702 [0.5 credit]
Practicum in International Business II
Students will engage in an approved international experience, abroad or within Canada, that fosters the development of a global mindset. This experience will allow students to integrate and apply the material learned in previous International Business courses.
Includes: Experiential Learning Activity
Prerequisite(s): restricted to B.I.B. students who are participating in an academic exchange.

BUSI 3703 [0.5 credit]
International and Comparative Management
The management of large organizations spanning national boundaries, including domestic firms with international markets, and multinational corporations. Difficulties of maintaining communication and control in international operations in disparate cultural settings.
Prerequisite(s): second-year standing and BUSI 2101 or BUSI 2702 with a grade of C or higher.
Lecture three hours a week.

BUSI 3704 [0.5 credit]
The Environment of International Business
Theories linking environmental factors and business strategy as a basis for study of some major factors and institutions shaping international business strategy. International trade patterns, regionalization, shifts in international finance, research and development and transnational data flows.
Prerequisite(s): third-year standing, and BUSI 2101 or BUSI 2702 with a grade of C or higher; and ECON 1001 and ECON 1002 (or ECON 1000) with a grade of C- or higher in each.
Lecture three hours a week.

BUSI 3705 [0.5 credit]
International Buyer Behaviour
Behaviour of end-consumers, business and government buyers, and investors in the international context. National, cross-national, and subnational segments and behaviour differences. Adaptation vs. standardisation strategies in the context of socio-psychological, legal, technological, international procurement rules, and other constraints and opportunities.
Prerequisite(s): third-year standing, BUSI 2204 or BUSI 2208, and BUSI 2702 or BUSI 3703.
Lecture three hours a week.

BUSI 3706 [0.5 credit]
International Business Negotiations
Introduction to theory and practice of negotiation in the international business context. Analysis of techniques of conflict resolution and improving ways to reach agreements.
Prerequisite(s): second-year standing and BUSI 2701 or BUSI 2702 with a grade of C- or higher in each.
Lecture three hours a week.

BUSI 3800 [0.5 credit]
Business Case Analysis
Analysis, solution and presentation of complex business issues through cases.
Includes: Experiential Learning Activity
Prerequisite(s): minimum 7.0 Major CGPA in B.Com. or B.I.B. and permission of the Sprott School of Business.
Lecture three hours and tutorial one hour a week.

BUSI 3810 [0.5 credit]
Business Development
Business development, growth and expansion through financing activities and new customer acquisition.
Prerequisite(s): BUSI 2800 with a grade of C- or higher.
Lecture three hours a week.

BUSI 3820 [0.5 credit]
Practicum in Business Design
Students will apply entrepreneurial concepts and engage in designing an entrepreneurial project. Students will prepare in groups a business plan, including in-depth analysis and recommendations.
Prerequisite(s): BUSI 2800 with a grade of C- or higher, and third-year standing.
Lecture three hours a week.

BUSI 3995 [0.0 credit]
Employability Passport III
An advanced course in the knowledge and tools required for a career in Business.
Includes: Experiential Learning Activity
Prerequisite(s): BUSI 2995.
Participation in employability events and initiatives throughout the year.
BUSI 3999 [0.0 credit]  
Co-operative Work Term  
This course covers the deliverables associated with the co-op work term such as the site visit, work term report submission and employer evaluation.  
Includes: Experiential Learning Activity  
Prerequisite(s): This course is for students on a university approved co-op work term.

BUSI 4005 [0.5 credit]  
Taxation II  
An intensive review of federal income tax laws and regulations as significant elements in the planning and decision making process of taxable Canadian corporations. Emphasis on the tax planning function of corporate management and the associated accounting and reporting aspects.  
Precludes additional credit for BUSI 2005.  
Prerequisite(s): BUSI 3005 with a grade of C- or higher.  
Lecture three hours a week.

BUSI 4008 [0.5 credit]  
Advanced Management Accounting and Control  
Builds on concepts covered in management and cost accounting courses. Integrates relevant issues from other functional areas: strategic uses of cost management, budgeting, and performance evaluation systems in managerial planning and control.  
Prerequisite(s): BUSI 3008 with a grade of C- or higher.  
Lecture three hours a week.

BUSI 4104 [0.5 credit]  
Strategic Human Resources Management  
Systems, strategies and practices used to effectively leverage human capital in organizations. How to think strategically about managing human assets, and what must be done to successfully implement these systems, strategies and practices.  
Prerequisite(s): BUSI 3102 and BUSI 3103 (with a grade of C- or higher in each).  
Lecture three hours per week.

BUSI 4105 [0.5 credit]  
Managing Change  
An overview of current thinking about change management. Topics covered include understanding the forces for and barriers to change, diagnosing the environment around change and implementing change.  
Prerequisite(s): third-year standing and BUSI 2101 or BUSI 2702 or BUSI 3602 or PSYC 2801 with a grade of C- or higher.  
Lectures three hours a week.

BUSI 4108 [0.5 credit]  
Organizational Learning  
Contemporary training and development challenges facing individuals, organizations, and communities and the role of information technology in enhancing individual and collective skills development, capabilities, core competencies, intellectual capital and competitiveness.  
Prerequisite(s): BUSI 3103 or BUSI 3602 with a grade of C- or higher.  
Lecture three hours a week.

BUSI 4111 [1.0 credit]  
Training and Development  
Emphasizes contingency approach to training and development; relevant to organizations of all sizes and resource capacities. Effective training and development is conceptualized as a process that integrates extensive front and back-end planning, implementation, and evaluation activities.  
Prerequisite(s): third-year standing and BUSI 2101 (or BUSI 2121 or BUSI 2702) with a grade of B- or higher and permission of the Sprott School of Business.  
Lecture three hours and tutorial one hour per week.

BUSI 4112 [0.5 credit]  
Organizational Leadership  
Critical examination of theories of leadership and trends in contemporary research; discussion of practical methods for building leadership capacity.  
Includes: Experiential Learning Activity  
Prerequisite(s): third-year standing and BUSI 2101 or BUSI 2702 or BUSI 3602 or PSYC 2801 with a grade of C- or higher.  
Lecture and field work as needed.

BUSI 4117 [1.0 credit]  
Creative Thinking  
Increases student skills in areas beyond technical expertise, with a focus on the importance of fluidity, risk taking, and idea generation. Emphasis on creativity as a process, with exposure to various techniques and concepts including Design Thinking at multiple levels (individual, group, organization).  
Includes: Experiential Learning Activity  
Precludes additional credit for BUSI 3117B taken prior to 2020/21.  
Prerequisite(s): third-year standing and one of BUSI 2101 or BUSI 2702 with a grade of C- or higher and permission of the Sprott School of Business.  
Lecture three hours a week.
BUSI 4129 [0.5 credit]
Managing the Arts
Challenges of managing arts organizations with emphasis on the changing environment of arts consumption and funding. Tensions arising from blending artistic and aesthetic dimensions with functional considerations when judging organizational and personal issues form a continuing theme.
Prerequisite(s): third year standing.
Also offered at the graduate level, with different requirements, as MGMT 5129, for which additional credit is precluded.
Lecture three hours a week.

BUSI 4201 [0.5 credit]
Marketing Metrics
An overview of essential marketing metrics used for enhancing marketing decisions. The course consists of seven core modules: share metrics, margins and profits, pricing, product and portfolio management, sales force management, promotion profitability, and customer profitability.
Prerequisite(s): BUSI 1005 and BUSI 2208.
Lecture three hours a week.

BUSI 4203 [0.5 credit]
Marketing In Not-for-Profit Organizations
Theories and practices of marketing in not-for-profit organizations including government. Similarities and differences between marketing in not-for-profit and for-profit organizations, and the key issues faced by marketers in developing marketing strategies in not-for-profit organizations.
Prerequisite(s): third-year standing and BUSI 2204 or BUSI 2208 with a grade of C or higher.
Lecture three hours a week.

BUSI 4205 [0.5 credit]
International Marketing Strategy
The marketing function in international markets from a strategic and managerial perspective. Environments of foreign markets in relation to marketing research, international branding and positioning, and product, price, distribution, and communication strategies. International expansion methods and foreign market evaluation and selection.
Prerequisite(s): third-year standing and BUSI 2204 or BUSI 2208 with a grade of C or higher.
Lecture three hours a week.

BUSI 4208 [0.5 credit]
Marketing Management
In depth analysis and applications of the managerial aspects of marketing. Marketing strategy development and implementation theory and practice.
Prerequisite(s): third year standing, BUSI 2208 and one of BUSI 3205 or BUSI 3207 with a grade of C or higher in each.
Lecture three hours a week.

BUSI 4209 [0.5 credit]
Consumer Culture Theory
Consumer behaviour from a macro and interpretive approach, as a social and cultural phenomenon; the relationships between consumers, the marketplace and cultural meaning.
Precludes additional credit for BUSI 4206 (no longer offered).
Prerequisite(s): third year standing and BUSI 3209 with a grade of C or higher.
Lecture three hours a week.

BUSI 4229 [0.5 credit]
Marketing in the Arts and Culture Sectors
Advanced study of marketing within the arts and culture sectors. Facilitates sophisticated understanding of the knowledge and skills required for marketing managers to respond to changing market environments in order to bring arts and culture offerings to their target audiences.
Prerequisite(s): third year standing and BUSI 2204 or BUSI 2208 with a grade of C or higher.
Also offered at the graduate level, with different requirements, as MKTG 5229, for which additional credit is precluded.
Lecture three hours a week.

BUSI 4301 [0.5 credit]
Decision Models and Analytics
Management science models and methods in business analytics for decision-making with less risk and better outcomes. Emphases on practical applications. Data integration; model formulation, implementation, and solutions, and managerial insights. Applications development and deployment.
Includes: Experiential Learning Activity
Precludes additional credit for BUSI 2300, ECON 4005.
Prerequisite(s): third-year standing and BUSI 2301 with a grade of C or higher.
Lecture three hours and lab one hour per week.

BUSI 4302 [0.5 credit]
Management of Quality
Quality concepts and methods surrounding the definition, mapping, implementation, improvement of business processes in organizations and global supply chains.
Prerequisite(s): third-year standing, BUSI 2301 with a grade of C or higher and STAT 2606 with a grade of C- or higher.
Lecture three hours a week.

BUSI 4304 [0.5 credit]
Procurement and Contracting
Core supply chain procurement processes in the private and public sectors involved in the acquisition of goods and services, including sourcing, purchasing, contracting, supplier collaboration and relationship development and management. Emphasis on concepts, principles, practices, and techniques.
Prerequisite(s): third-year standing; BUSI 2301 with a C grade or higher.
Lecture three hours a week.
BUSI 4331 [0.5 credit]
Artificial Intelligence and E-Supply Chain Technologies
Acquire hands-on skills to design and develop innovative business models and Artificial Intelligence (AI) systems on top of big real-world data aiming to create value and solve problems that would enhance the performance of e-supply chains along its multiple dimensions.
Precludes additional credit for BUSI 4431 (no longer offered).
Prerequisite(s): third year standing and BUSI 2301 and BUSI 2402 with a grade of C or higher in each.
Lecture three hours a week and lab one hour a week.

BUSI 4400 [0.5 credit]
IS Strategy, Management and Acquisition
Comprehensive treatment of current trends and management issues associated with information systems within organizations of local, national and international scope. Issues and techniques of information systems planning, administration, resource management and new technology adoption. Case studies are used.
Includes: Experiential Learning Activity
Prerequisite(s): fourth-year standing, BUSI 2400 and BUSI 3103 (or BUSI 3602) with a grade of C- or higher in each.
Lecture three hours a week.

BUSI 4404 [0.5 credit]
IT Infrastructure
Challenges and issues managers face in assembling the infrastructure for IT service delivery. IT Service levels, data communications, networks (LAN, MAN, WAN, wireless), internetworking, SOA, web services, SaaS, server and storage virtualization, network security, business continuity and disaster recovery.
Prerequisite(s): third-year standing and BUSI 2400 with a grade of C- or higher.
Lecture three hours a week.

BUSI 4406 [0.5 credit]
Business Analytics
Prerequisite(s): third-year standing and BUSI 2400 with a grade of C or higher.
Lecture three hours a week.

BUSI 4408 [0.5 credit]
Social Analytics
Covers the process, tool and techniques necessary to acquire, clean and analyze text that has been generated on social platforms. Social network analysis, sentiment analysis, topic extraction, co-occurrence analysis.
Prerequisite(s): BUSI 2400, BUSI 2208, STAT 2607, 3rd year standing. Restricted to students enrolled in B.Com, BIB, and the B.Econ Economic Data Science Concentration.
Lecture three hours a week.

BUSI 4500 [0.5 credit]
Advanced Corporate Finance
An in-depth examination of some of the major theoretical issues in corporate finance. This course requires analyses and presentations of both articles from the finance literature and case studies.
Includes: Experiential Learning Activity
Prerequisite(s): fourth-year standing; and BUSI 3500, BUSI 3502, BUSI 3512 with a grade of C or higher in each and STAT 2607 with a grade of C- or higher.
Lecture three hours a week.

BUSI 4502 [0.5 credit]
Portfolio Management
Analysis of investment requirements for individuals and institutional investors: liquidity, risk and return; portfolio design, construction, management and control; performance measurement; capital market theory.
Prerequisite(s): fourth-year standing; and BUSI 3500, BUSI 3502 and BUSI 3512 with a grade of C- or higher in each and STAT 2607 with a grade of C- or higher.
Lecture three hours a week.

BUSI 4503 [0.5 credit]
Applied Portfolio Management
Participants of the Sprott Student Investment Fund will be exposed to equity research, analysis, valuation, and portfolio composition. The course allows fund members to fully understand stock selection and fund management, and expose them to the methods and techniques used by industry.
Includes: Experiential Learning Activity
Prerequisite(s): BUSI 3502 and permission of the Sprott School of Business.
Workshops three hours a week.

BUSI 4504 [0.5 credit]
International Finance
Management of corporate finance as it is affected by the requirements of international business. Issues related to international acquisitions, global investments, volatile exchange rates and hedging techniques. Role of international markets in financing corporate activity.
Precludes additional credit for BUSI 3504 (no longer offered) and BUSI 3505 (no longer offered).
Prerequisite(s): BUSI 2505 with a grade of C- or higher.
Lecture three hours a week.

BUSI 4505 [0.5 credit]
Global Financial Markets and Institutions
Comprehensive view of the world's financial markets and institutions. The primary focus will be on the purpose and practice of financial institutions, and the specifics of the financial instruments available to the firm and investor.
Prerequisite(s): BUSI 2505 with a grade of C or higher, STAT 2606 and ECON 2009 with a grade of C- or higher in each.
Lecture three hours a week.
BUSI 4510 [0.5 credit]
Mergers and Acquisitions
The theory and practice of mergers and acquisitions; the best ways to analyze, design and implement mergers and acquisitions transactions. A highly practical planning-based approach to managing the acquisition process will be employed.
Prerequisite(s): BUSI 3500 and BUSI 3502 with a grade of C- or higher in each, and STAT 2607 with a grade of C- or higher.
Lecture three hours per week.

BUSI 4511 [0.5 credit]
Fixed Income Analysis
Valuation of fixed income securities and interest rate derivatives including bonds, mortgage- and asset-based securities. Analytic tools used in bond portfolio and interest rate risk management including yield curve construction, duration and convexity, and term structure models.
Prerequisite(s): BUSI 3502, BUSI 3512 with a grade of C- or higher in each, and STAT 2607 with a grade of C- or higher.
Lecture three hours a week.

BUSI 4515 [0.5 credit]
Micro Finance
Theory and practice of microfinance, its achievements and current challenges; basic skills needed to manage microfinance institutions. The future of microfinance and of financing for development in general. A mix of cases and lectures will be used.
Includes: Experiential Learning Activity
Prerequisite(s): BUSI 2505 with a grade of C+ or higher, STAT 2606 and ECON 2009 with a grade of C- or higher in each, fourth year standing and enrollment in the Global Financial Management and Systems concentration in the BIB.
Also offered at the graduate level, with different requirements, as FINA 5515, for which additional credit is precluded.
Lecture three hours a week.

BUSI 4601 [0.5 credit]
Business Ethics
Use of ethical reasoning to analyze business decisions. The ethical content of these decisions. The role of ethics in business situations. Practice in ethical reasoning. Major ethical systems.
Precludes additional credit for BUSI 4705.
Prerequisite(s): fourth-year standing B.Com. Note that B.Com. concentration in International Business students require BUSI 4705.
Lectures three hours a week.

BUSI 4607 [0.5 credit]
Management of Technology and Innovation
Integration of technology and strategy; design of technological strategy; development of new business around new technology; and management of corporate research and development, including pre-competitive consortia.
Prerequisite(s): third-year standing, and BUSI 2204 or BUSI 2208, and BUSI 3103 with a grade of C- or higher in each.
Lecture three hours a week.

BUSI 4608 [0.5 credit]
Canadian Business History
The place of business in Canadian society, economics and politics. The internal dynamics of Canadian business (organization, strategy, the rise of the manager), and its external implications (competition, foreign investment, business-government relations).
Also listed as HIST 3205.
Prerequisite(s): fourth-year standing in B.Com. or B.I.B.
Lectures three hours a week.

BUSI 4609 [0.5 credit]
Strategic Management
Analysis and evaluation of the organization's corporate and business strategies; integration and synthesis of knowledge acquired in the program by application of acquired functional skills to strategic decision making.
Precludes additional credit for BUSI 3629, BUSI 4709.
Prerequisite(s): fourth-year standing in all B.Com. and successful completion of all 2000- and 3000- level courses in the Major requirement. Note that B.Com. concentration in International Business students require BUSI 4709.
Lectures three hours a week.

BUSI 4704 [0.5 credit]
The Business Environment in Europe
The economic, political, legal, and cultural environment for doing business in the European Union and other regions in Europe. Patterns of foreign trade and investment, market characteristics, science and technology, regulation and European integration, and business culture.
Also listed as EURR 4704.
Precludes additional credit for EURR 4006 (no longer offered), BUSI 4604 (no longer offered).
Prerequisite(s): third-year standing.
Seminar three hours a week.

BUSI 4705 [0.5 credit]
Ethics and Cross-cultural Interaction
Perceptions and behaviors that characterize interactions among individuals from various cultural backgrounds, with emphasis on ethical issues that may arise when business crosses cultural boundaries. Various systems, both organizational and individual, for dealing with contrasting expectations are discussed.
Precludes additional credit for BUSI 4601.
Prerequisite(s): fourth-year standing in B. Com. (International Business Concentration) or B.I.B., and BUSI 2702 or BUSI 3703.
Lecture three hours a week.
BUSI 4706 [0.5 credit]
International Human Resource Management
Theoretical and process issues in the recruitment, selection, training, evaluation and repatriation of personnel in multi-country organizations. Issues are examined from the perspective of organizations, expatriates and local employees of multinational firms.
Prerequisite(s): third-year standing, BUSI 3102, and one of BUSI 2702 or BUSI 3703.
Lecture three hours a week.

BUSI 4707 [0.5 credit]
Regionalism and Globalization
Trends in globalization versus supra- and sub-national regionalism. Role of international institutions (e.g. OECD, WTO). Strategy adaptation and integration within and across trade blocs (e.g. NAFTA, EU, Mercosur, ASEAN). Strategies for sub-national markets with similarities across different countries.
Prerequisite(s): third-year standing in B.Com., B.I.B., or Minor in Business, and BUSI 2701 or BUSI 2702.
Lectures three hours a week.

BUSI 4708 [0.5 credit]
International Expansion and Operations
Internationalization process. Methods of international expansion including exporting, greenfield investment, acquisition, joint venture, and licensing. Theories of international market selection, investment location, and market service.
Prerequisite(s): fourth-year standing, and BUSI 2702 or BUSI 3703.
Lecture three hours a week.

BUSI 4709 [0.5 credit]
Strategic Management for International Business
Development and implementation of strategies within and across international markets. Emphasis on developing strategic perspectives that incorporate the environment, the state of the industry, and the capabilities of the firm. Integrates skills, concepts and theories learned in functional areas.
Precludes additional credit for BUSI 3629, BUSI 4609.
Prerequisite(s): fourth-year standing in B.Com., (International Business Concentration) or B.I.B., and successful completion of all 2000- and 3000-level courses in the Major requirement.
Lectures three hours a week, tutorial one hour a week.

BUSI 4710 [0.5 credit]
International New Ventures
Challenges facing entrepreneurs in the creation and growth of competitive knowledge-based new international ventures or ‘born globals’. Identification of opportunities abroad, strategies and logistics, sourcing, international deal making and business models.
Prerequisite(s): BUSI 2702 or BUSI 3703, and third-year standing.
Lecture three hours a week.

BUSI 4717 [0.5 credit]
Managing Globalization in Emerging Economies
Critical examination of the managerial and institutional issues of globalization from the perspectives of emerging economies. Indigenous and international institutions’ role in the evolution of a competitive and inclusive global economy and society. Discerning lessons of experience for newly globalizing societies.
Precludes additional credit for BUSI 4902 (no longer offered).
Prerequisite(s): fourth year standing in B.Com, BIB, or Minor in Business, ECON 1001 and ECON 1002 (or ECON 1000).
Lectures three hours a week.

BUSI 4719 [0.5 credit]
Practicum in International Business
Students will engage in an approved international experience, abroad or within Canada (can include SSCG), that fosters the development of a global mindset. This experience will allow students to integrate and apply the material learned in previous International Business courses.
Includes: Experiential Learning Activity
Precludes additional credit for BUSI 3701, BUSI 3702.
Prerequisite(s): third-year standing in B.Com. International Business concentration and permission of the Sprott School of Business.

BUSI 4800 [0.5 credit]
Sprott Student Consulting II
An experiential work environment in which students interact with real clients as a consultant. Various types of projects are possible depending on the company and their goals/needs. Companies may be internal (i.e. Carleton, Sprott), or external (i.e. not for profit, for profit, start-ups, entrepreneurs).
Includes: Experiential Learning Activity
Prerequisite(s): Permission of the Sprott School of Business.
Also offered at the graduate level, with different requirements, as BUSI 5997, for which additional credit is precluded.
Significant industry/project/service consultancy exposure.

BUSI 4810 [0.5 credit]
Practicum in Business Creation
Students apply concepts and engage in groups to implement the design of an entrepreneurship project per their business plan developed in BUSI 3820. The projects provide opportunities for experiential learning.
Includes: Experiential Learning Activity
Prerequisite(s): BUSI 3820.
Lectures three hours per week.
BUSI 4901 [0.5 credit]
Topics in Business I
A selected topics course may be offered. Topics may vary. Consult the School’s website for available topics and prerequisite information. Eligibility for this course to serve as an option for specific concentrations is to be established by the School.
Prerequisite(s): Vary based on section. Please refer to sprott.carleton.ca/registration for section specific prerequisites.
Lecture three hours a week.

BUSI 4902 [0.5 credit]
Topics in Business II
A selected topics course may be offered. Topics may vary. Consult the School’s website for available topics and prerequisite information. Eligibility for this course to serve as an option for specific concentrations is to be established by the School.
Prerequisite(s): Vary based on section. Please refer to sprott.carleton.ca/registration for section specific prerequisites.
Lecture three hours a week.

BUSI 4904 [1.0 credit]
Directed Studies I
Reading course on select topics. Students interested in pursuing this course need to contact a faculty member to discuss a proposed directed study.
Prerequisite(s): fourth-year standing in B.Com. or B.I.B. and permission of the School of Business.

BUSI 4905 [0.5 credit]
Directed Studies II
Reading course on select topics. Students interested in pursuing this course need to contact a faculty member to discuss a proposed directed study.
Prerequisite(s): fourth-year standing in B.Com. or B.I.B. and permission of the School of Business.

BUSI 4906 [1.0 credit]
Research Project for Business
Provides students with opportunity to conduct research in their area of interest and present the research in an undergraduate thesis format. Conducted under the supervision of a faculty advisor from Sprott, with the specific deliverable determined by Supervisor and student, and approved by Sprott School.
Includes: Experiential Learning Activity
Prerequisite(s): fourth-year standing in B.Com. or B.I.B. and permission of the School of Business.

BUSI 4995 [0.0 credit]
Employability Passport IV
An advanced course in the knowledge and tools required for a career in Business.
Includes: Experiential Learning Activity
Prerequisite(s): BUSI 3995.
Participation in employability events and initiatives throughout the year.